

*Welcome to Tinsley Investigative Services, Inc! Please complete the following form before seeing an investigator. This information is required by this office in order to conduct your investigation. All information you provide is for Tinsley Investigative Services, Inc. use only and will be held in strictest confidence.*



## Client Information Form

Full Name				
Street Address		City	State	Zip
Number where we can contact you <b>directly</b>	Number Type (Cell, Pager, Home, Work, etc)	Time(s) when we contact you at this number		
Home Phone Number	E-mail Address	Time(s) when we should <b>not</b> attempt to contact you		
Date of Birth	Social Security Number	Drivers License Number / State		
Occupation			Work Phone Number	
Employer's Street Address		City	State	Zip
Vehicle Make	Model	Year	Color	Plate Number
Have you retained the services of an attorney in relation to the matter you want investigated?			Yes	No
Attorney's Name			Attorney's Phone Number	
Court in which the related action is (will be) filed?			Case Type (Civil? Criminal?)	
How were you referred to Tinsley Investigative Services, Inc.?				

*I affirm that the information on this form is true to the best of my own personal knowledge and do acknowledge such by my signature below.*

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date



# SUBJECT INFORMATION FORM

Client	Investigation Start Date
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Subject's Full Name			Relation to Client		
Street Address			Previous Address		
City	State	Zip	City	State	Zip
Description of Residence and Area					
Home Phone Number		Alternate Phone Number		Type (Cell, Pager, etc)	
Social Security Number					
Date of Birth	Height	Weight	Hair	Eyes	Dress
Photo					
Distinguishing Features					

Occupation	Title / Position	Supervisor's Name
Work Address	City State Zip	Work Phone Number / Extension

Vehicle Make	Model	Year	Color	License Plate
Distinguishing Marks				
Vehicle Make	Model	Year	Color	License Plate
Distinguishing Marks				

Friend of Subject	Address	Phone Number
Friend of Subject	Address	Phone Number
Friend of Subject	Address	Phone Number

Hang Outs/Hobbies
Schedule
Notes